

PIONEER VALLEY CHRISTIAN SCHOOL

Established 1972

**965 Plumtree Road
Springfield, Massachusetts 01119
PH 413-782-8031
FAX 413-782-8033
e-mail: pvcs@pvcs.org
www.pvcs.org**

*In whom are hid all the treasures of wisdom and knowledge.
Colossians 2:3*

APPLICATION FOR ADMISSION

MISSION

The mission of Pioneer Valley Christian School is to offer a thorough Christian education, based on the inerrant and authoritative Word of God, with the ultimate goal of training students to love the Lord with all their heart, soul, and mind. The school provides primarily a liberal arts curriculum, incorporating Christian standards of discipline and instruction with a continuous emphasis on Christian morals and ethics.

The school strives for excellence by teaching a curriculum based on a Christ-centered view of life, providing a qualified Christian faculty, and fostering obedience to God as the Sovereign Creator and Source of all truth and knowledge.

The school desires that students learn the relevance of Christianity to our culture. It aspires to graduate students who are spiritually, academically, physically, and socially mature and are prepared to invest their lives impacting society for the glory of God.

The school, in partnership with its families, serves students in preschool through grade twelve, residing predominantly in the Pioneer Valley and northern Connecticut.

APPLICATION FOR ADMISSION

We are delighted that you are considering the Pioneer Valley Christian School for your child's education. We believe that our Christ-centered educational program will be the kind of training that will help your child to grow spiritually, academically, socially, and physically. Children are impressionable, and parents have but one opportunity to train them to think Christianly. Our faculty and staff are dedicated to serving the needs of your children, so that they will realize the full potential God has granted them.

Enclosed is information explaining our school philosophy and educational program. Please review the material prayerfully and carefully as you discern whether Pioneer Valley Christian School can meet your needs.

ADMISSIONS POLICY

1. The administration has the authority to admit qualified students.
2. Parents must consent to the teaching of the *Statement of Faith* of the Pioneer Valley Christian School and be willing to cooperate with the school in the training of their child, so that the student will be prepared in skills and values to live in the world God created.
3. We desire that
 - a. the student demonstrate ability to achieve as indicated by school records and standardized tests;
 - b. the student has been promoted the preceding year, or the parents are willing to have their child repeat, if necessary;
 - c. the student have a sufficiently positive record of discipline and emotional adjustment to school to ensure successful orientation;
 - d. the student not have educational needs which are beyond our resources;
 - e. the student (grades 6-12) and the parents be born-again Christians (*John 3:3; I Peter 1:23; Romans 10:9,10*);
 - f. the student and his family faithfully attend a Bible-believing church;
4. Children applying for admission to preschool, kindergarten, and grade 1 should meet the following age requirements:

Preschool	-	3/4 by September 1
Kindergarten	-	5 by September 1
Grade 1	-	6 by September 1
5. Pioneer Valley Christian School admits students of any race, color, national, or ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national, or ethnic origin in administration of its educational policies, admissions policy, financial aid, athletics, and other school-administered programs.

ADMISSIONS PROCEDURE

1. Complete and return the following to the school office:

<input type="checkbox"/> <i>Family Application</i>	<input type="checkbox"/> <i>Massachusetts School Health Record</i>
<input type="checkbox"/> <i>Student Application</i> (for each student)	<input type="checkbox"/> <i>Student Emergency Health Information</i>
<input type="checkbox"/> Non-refundable \$80 application fee per family	
2. Submit the following forms to the appropriate people:

<input type="checkbox"/> Two School Reports (per child)	<input type="checkbox"/> <i>Pastor's Confidential Recommendation</i>
--	--

Please request that these be sent to PVCS within one week. **(WE SUGGEST THAT YOU PROVIDE A STAMPED ENVELOPE, PRE-ADDRESSED TO PVCS.)** Your application will be considered incomplete and will not be processed until these forms are received at the school office.
3. If recent standardized testing is not available from the current school, PVCS may administer testing.
4. After all forms have been returned and testing has been completed, a family interview will be conducted with an admissions committee. The presence of both parents is required; students are to be present for part of the interview.
5. Each family will be notified by letter whether or not the student is accepted.
6. To reserve a place for your child, upon acceptance, you must return the following to the office:

<input type="checkbox"/> 10% Security Deposit on published rate with <i>Enrollment Contract</i>
<input type="checkbox"/> Acceptance of financial aid, if applicable

PRIVACY POLICY

Pioneer Valley Christian School protects personal information that it collects about you by maintaining physical, electronic and procedural safeguards that meet requirements of applicable law. Before Pioneer Valley Christian School provides information to others, they must agree to follow appropriate standards of security and confidentiality. Pioneer Valley Christian School instructs its authorized employees how to properly handle personal information.

FINANCIAL POLICY

TUITION AND FEES

1. Tuition payments are made in accordance with the currently published Tuition Schedule for the applicable school year beginning each July. Monthly/weekly tuition payments must be made by way of the school's electronic funds program unless a semi-annual payment plan is chosen.
2. Budget plan payments are due monthly beginning with July 1. Tuition past due will be charged a late fee of 1.5% per month (18% APR) of the balance due. If tuition is not paid by the last business day of the month, the student(s) may not be permitted to return to class until tuition payments are brought current.
3. A 10% security deposit of the published tuition price is held on all new student admissions for day tuition, Discovery Center, and Structured Study. The preschool security deposit is equal to the kindergarten security deposit. The security deposit is due upon admission and/or contract signing. The security deposit is nonrefundable upon contract signing. The security deposit and Enrollment Contract are due upon admissions acceptance.
4. A cancellation fee of 10% of the annual published tuition (day, Discovery Center, Structured Study) will be assessed for any student withdrawn during the academic year. After October 1, tuition is pro-rated for days attended. This contract may be canceled in writing **before** July 1, without the 10% penalty. There is NO REFUND of fees (i.e. athletic, lunch, clubs, applications, cancellation, fieldtrips/retreats, re-enrollment).
5. Final exams will not be taken, report cards and transcripts will not be released, and seniors will not be permitted to participate in graduation exercises or receive a diploma unless the family's tuition account is current and all payments have cleared the school's account.
6. The fee for a writing a bad check or a returned electronic payment is \$30.
7. The school considers that all unpaid tuition accounts from previous years are still due and will be pursued for collection. If a family has left the school and is making application for re-admission, any previous balance due plus interest must be paid in full prior to the processing of this application. The school performs credit report inquiries and submits delinquent account histories to the credit reporting agency.
8. These PVCS financial policies, as well those in the *PVCS Parent-Student Manual*, govern all fees and tuition as published annually on the Tuition Schedule.

FINANCIAL AID

1. Financial aid is available to qualifying families based on cash flow to the household. Application forms are available at the school business office. Due to limited available aid, early submission of requests is recommended. The financial aid application fee is per family per school year. Financial aid is not available on delinquent accounts or for preschool students.
2. Through the *ANYHOW* program, our school is able to purchase gift certificates from a variety of local businesses at a discount (2% - 10%). This discount is passed on to families when they purchase gift certificates through the school and it is applied to the tuition account. This credit cannot exceed the total of the family's account during the contract year and is taxable income reported on IRS form 1099.
3. All families enrolled at the end of the previous school year will be eligible for the \$600 incentive credit for a new student that enrolls as a direct result of their marketing efforts.

STATEMENT OF FAITH

We believe the Bible to be the inspired and only infallible, authoritative Word of God.

(II Timothy 3:16)

We believe that there is one God, eternally existent in three persons: Father, Son, and Holy Spirit.

(I John 5:4-6)

We believe in the deity of our Lord Jesus Christ, His virgin birth, His sinless life, His miracles, His vicarious and atoning death through His shed blood, His bodily resurrection, His ascension to the right hand of the Father, and His personal return in power and glory.

(I Corinthians 15:3; I Peter 2:21-24; John 3:16; Acts 1:11; Luke 24:51)

We believe that for salvation of lost and sinful man, regeneration by the Holy Spirit is absolutely essential.

(Romans 3:23; Galatians 4:4-7)

We believe in the present ministry of the Holy Spirit, by whose indwelling the Christian is enabled to live a Godly life.

(I Corinthians 6:19-20)

We believe in the resurrection of both the saved and the lost: they that are saved to the resurrection of life and they that are lost to the resurrection of damnation.

(John 5:24,28, 29)

We believe in the spiritual unity of believers in our Lord Jesus Christ.

(John 17:21-23)

PARENT COMMITMENT

1. I/we acknowledge my obligation to cooperate fully with the policies of Pioneer Valley Christian School and to do my/our best to make Christian education effective in the life of each of my children.
2. I/we agree to pray for Pioneer Valley Christian School.
3. I/we will promote Pioneer Valley Christian School to other Christian families.
4. As able, I/we will participate in volunteer activities, fundraising events, be directly involved in the life of this school, and attend parent-teacher conferences, Parent-Teacher Fellowship meetings, and new parent orientation sessions.
5. If my/our child should become involved in any trouble, or I/we disagree with any policy set by the school, I/we will work with the school according to Matthew 18:15, 16. I/we will not complain to another party but, in the spirit of meekness, register only necessary complaints with the teacher, administrator, or party involved.
6. In the event my/our child becomes ill or is injured while under school supervision, I/we approve the school authorities' taking the following steps:
 - ◆ Contact the parent/legal guardian of the student.
 - ◆ In the event a parent cannot be reached, contact the student's physician.
 - ◆ If the student's physician cannot be reached, the school authorities may use their own discretion in taking the student to a hospital emergency room.
7. I/we agree to release and hold harmless PVCS, its agents, and employees from all claims, damages, or other liabilities for injuries to my/our child, which are not the result of gross negligence by the school, its agents, or employees. I/we also agree to indemnify PVCS for damages to any school property by my/our child.